



Power Systems Engineering Research Center

Additional Instructions and Testing for PSERC Webinars

System Requirements: Adobe Connect 9 only requires that you have an Internet connection, a web browser, and Adobe Flash Player version 11.8 or higher to attend a webinar. Adobe Connect supports nearly any operating system including windows, Macintosh, X and Solaris, as well as the most widely used browsers including Internet Explorer, Firefox, Safari, and Chrome.

Testing Your Computer:

- Test your computer before attending the meeting by going to:
http://admin.adobeconnect.com/common/help/en/support/meeting_test.htm
- The connection test checks your computer to make sure all system requirements are met. If you pass the first three steps of the test, then you are ready to participate. Note: the fourth step of adding an Adobe add-in is only required for meeting hosts and presenters. If you do not pass the tests, perform the suggested actions and run the test again.
- After you connect to the webinar site for the actual webinar, click on “Meeting,” “Audio Setup Wizard,” and then “Test Sound Output” to verify that your speakers are connected. You can then cancel the test because participants are not using their microphones.

Functions You Can Use with Adobe Connect:

- To view the presentation with the full screen, click on “Full Screen” in the top right-hand side of the presentation viewing area. To exit, click on “Full Screen” again.
- To adjust the speaker volume, you can use the controls on your own computer. There is also a control that you can reach by clicking on the drop-down menu by the speaker icon () on the top task bar.
- The “Raise Hand” icon cannot be used to be recognized by the presenter since there will be no audio function for the listening audience.